



Job description	
Job title	CHC Experienced Social Worker
Grade	Pay Band L / SCP 32-33
Directorate	Adult Social Care
Section/team	Hospital Discharge Team (HDT)
Accountable to	HDT Manager
Responsible for	N/A
Date reviewed	November 2022

Purpose of the Job

The role of the CHC Social Worker is based within the hospital discharge team at Whiston Hospital, for service users who are discharged from hospital into a nursing bed they are followed up by the completion of a CHC Checklist and DST were required.

The role comprises of the monitoring and tracking all those who have transferred from hospital and liaising with District Nursing Liaison Team to ensure that they are aware of the services users and the need to undertake the checklist.

Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. Be a Registered Social Worker and have a detailed professional and clinical knowledge.
2. Be skilled in the assessment of complex/specialist care/support needs and in the development, implementation and evaluation of care/support packages.
3. Have supervisory, training and leadership responsibilities where appropriate and will have some responsibility for service developments/improvements.
4. Demonstrate initiative and be creative in finding solutions to problems.



5. Have an understanding of local care (health and social) services, referral processes.
6. Be skilled and competent in understanding referrals and the ability to challenge inappropriate requests and signpost to alternative services.
7. This is a dynamic post that requires the post holder to work closely with multi-disciplinary teams/agencies in addressing a range of care/support issues across the spectrum of conditions, preventing unnecessary hospital admissions / delayed transfers of care and improving the health and wellbeing of the population served.
8. To be professionally accountable and responsible for all aspects of own work.
10. To establish and maintain effective working relationships both within the Local Authority and CCG.
11. To assess new service user referrals and care/support needs, facilitate assessments and be responsible for case management/ treatment /care plans of eligible individuals.
12. Utilise other services to manage admission avoidance for CHC eligible individuals.
13. Strive towards early supported discharge through working with partner organisations, sourcing care providers, obtaining costings for care and seeking approval within delegated financial limits.
14. Laisse with service users and their families around the assessment, review and case management process..
15. Undertake specialist assessment within own scope of practice and facilitate / coordinate assessment by others in order to produce comprehensive, evidence-based assessments of individual's needs.
16. Work with dispute resolution lead on cases where the eligibility decision is challenged, undertaking stage one disputes and participating as required in stage two, local resolution and Independent Review.
17. To use professional knowledge and judgement to take into account the range of care/support packages available.
18. To maintain and develop skills and knowledge to ensure the service is able to deliver a range of interventions and sets an example of good practice to other team members including skill sharing.
19. To maintain sensitivity at all times to the emotional needs of the service user and their carers offering reassurance and empathy, in particular when imparting potentially distressing information.



20. To work with individuals with a range of physical or behavioural conditions including uncooperative or challenging behaviour and commission appropriate care in a timely manner.
21. To use professional knowledge, skills and expertise when working in changing environments and across professional boundaries
22. To maintain contemporaneous and accurate records in line with professional standards.
23. Supports in identifying training needs of staff and encouraging practitioners to develop around CHC / FNC and the range of care and support available within the community.
24. To take accountability for the referrals to the service and maintaining accurate records in line with organisational and SWE standards and policy.
25. To identify own training/educational needs as part of the supervision and appraisal process and attain and maintain an agreed level of expertise through ongoing training and development.
26. To have people management skills which incorporate compassionate and appreciative leadership.
27. To contribute to service/policy development through active membership on working parties or professional forums.
28. To undertake tasks concerning the day to day organisation and operation of the team, working with the team leader as required.
29. To collect and input statistical information as required within agreed timescales.
30. To participate in and support the team in undertaking clinical audit.
31. Experience in completing CHC checklists and DST's.

Health and Safety

- To use equipment as instructed and trained
- To inform management of any health and safety issues which could place individuals in danger

Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use policy and Data Protection Policy,



- Protect the council's information assets from unauthorised access, disclosure, modification, destruction or interference,
- Report actual or potential security incidents.

Knowsley Better Together – Staff Qualities

The following qualities have been adopted by the Council and apply to all employees. You are expected to embrace and display these qualities. Your line manager will discuss your behaviour with you, during your My Time and My Time Extra meetings.

- **Integrity.** You are required to be open and honest, maintain high standards of personal behaviour and display strong moral principles.
- **Accountability.** You must take personal responsibility for your actions and decisions and understand the consequences of your behaviour.
- **Communication.** You must listen and talk to others, taking account of other people's points of view. You should share information and strive to work together.
- **Respect.** You must treat people with care and dignity, observing the rights of other people, and helping and supporting others where you can.